

Board Of Directors
Cascade public Library
December 18, 2018

Kathleen Wilson called the meeting to order at 5:34 pm. Present were board members Kathleen Wilson, Jolinda Huckaby and Jody Green . Mary Heinrichs and Vernie Kushlan were present as guests. Jonne Hower was absent.

Approval of minutes from December 1st - Motion was made by Jody to approve minutes with corrections. Jolinda second. All present were in favor.

Financials - Jolinda made a motion to accept financials ending November 30th, 2018. Jody second. All present were in favor.

New Business-

Staffing- Staff have gotten caught up with monthly reports on the register. No complaints about having to work more hours. Staff has had access to training and has been using it. Ron is in charge of scheduling for now. Jolinda will continue to help staff as needed.

Old Business-

Grant tracking- Called Leslie Freeman to discuss status of all grants over the phone. (See attached table)

Jolinda makes a motion to reimburse CAP \$2250 with Wittenberg grant for supplies already purchased and purchases made up to 12/31. Jody second. All present were in favor.

*Jolinda will talk with Heather to move money from LGIP.

Jolinda made a motion to expend the ISA money as reported (see table). Kathleen second. All present were in favor.

After discussion, Leslie will coordinate with Kathleen about progress with the grants that still need work.

Holiday hours – Monday close early (Dec 24), Tuesday Closed (Dec 25)- Check with staff about availability.

Jody made motion to close early on Monday and open Wednesday according to staff availability on Christmas week and New Year's week. Jolinda second. All present were in favor.

Annual Library report – Due at the end of January. Tessa is willing to help find the report. Jonne will take care of the rest.

Jonne's report to city council- in packet
Mary Heinrichs letter. 3 people spoke on behalf of Cynthia .

Next meeting will be January 15th at 5:30.

7:17 Kathleen made motion to enter executive session (Idaho Code 74-206 (1)(b)) Jolinda second. Roll call – Kathleen – yes; Jolinda – yes; Jody – yes.

Executive session ended 7:46.

No action needed, informational only.

January 14th renewal for Jody's seat

Adjournment 7:50

Grant Summary: Cascade Public Library: FY 2017-2018

Grant Name Grant Amount Grant Source	Date funds expended Summary of use	Date of Interim (I) and Final (F) Report filed with name of filer	Still to do
NASA Travel, \$600?	February? Training in Denver	I – March 2018, Cynthia F – Due Oct 31, 2018	Final Report-login req. City Hall to provide travel expense details
YALSA (Future Ready Cohort) Travel \$	February 2018 In kind funds	F – August 2018, Cynthia	Written development plan? Leslie will verify reporting is completed.
Summer STEM, ICfL \$500	July 2018 Books	F – August 2018, Cynthia	Written plan or return funds according to Jonne – Leslie to confirm.
Fab Slam \$1870	October 2018 Includes 3D Printer	F – June 2018, Cynthia	Teaming with the school did not happen. Spending report? Kathleen to follow up.
Whittenberger \$2250	By end of Dec 2018 Working with CAP and CCAC to combine needs Funds MUST be spent and reported by Dec 31 STEM supplies and books STEM kits already purchased	F – December 2018 Leslie will take over reporting Heather to transfer funds from LGIP to CAP	Written plan with CAP/CCAC. Assigned to Jolinda – reimburse CAP \$2250 STEM kits already purchased and other purchases made up to 12-31-18.
21 st Century Learning Partnership MOU requires \$3500 (5 years)	Cynthia was going to talk to Krystal Kangas- Hanes (CAP)	Krystal is in charge of reporting Flexible partnership	Turn over to CAP/Shaina? Library needs to support CAP projects.
Shelton \$1000	June 2018 Expended on collection development for STEM/Science related books and kits	F – August 2018, Leslie	Complete.
Idaho STEM Action (ISA) \$2250	Not expended CCAC/CAP partnership \$1200 Chromebooks for coding \$550 STEM supplies for coding \$500 for STEM books	I – June 2018, Leslie F – Sept 2018	CAP and Jolinda will work together to expend funds.
McCall's Farmer's Market \$350	May 2018 Non-fiction STEM books	No report necessary	Reporting needed according to Leslie. Suggested picture w/ kids and books sent to Star News.

