

**Cascade LIBRARY BOARD OF TRUSTEES**

**Minutes REGULAR BOARD MEETING**

**Tuesday, December 21st, 2021, 4:00 p.m.**

**Cascade Public Library, 105 N. Front St. Cascade, ID 83611**

1. Call to Order @ 4:01 P.M. In Attendance Rich Butterfield / Rosemary Reinhardt / Tacina Davis ON Zoom: Patty Giardina  
Director Sherry Scheline / Staff Annabelle Littlejohn (Taking minutes) (Further in minutes

Horizons Teresa Perry, Shauna Arnold, Sue Wisby, Brian Hinze,

Friends Mary Zander

ON Zoom: Kevin Tomlinson ICFL, Judith Nisula Mayor, Vernie Kushlan, Andrea Nielson (City Attorney)

2. Pledge of Allegiance
3. Approval of Agenda Rosemary motioned to approve Agenda / 2nd Taci / motion carried
4. Address from Kevin Tomlinson, ICFL (staff notes on presentation)  
<https://docs.google.com/document/d/1RAw6EiYdlU5imiZlovopBw-WHTDqZWHjN8Ak0zgV5iE/edit?usp=sharing>
5. Horizons (staff notes on presentation)  
<https://docs.google.com/document/d/1ju6SrkwXIMDI20ksvPVKVi20Kuqo96krTSxj2wZKhtw/edit?usp=sharing>

Report from Friends of the Cascade Library

Discussion regarding MOU

MOU regarding facility use. Director to inform the status of City Attorney working onMou. Andrea Neilsen is the Attorney.

6. Consent agenda Rosemary motioned to approve Agenda / 2nd Taci / motion carried  
Zoom cut out at 6:00 P.M. Rosemary reached Patty by phone for remaining meeting.
7. Approval of previous minutes. Rosemary motioned to approve / 2nd Taci / motion carried
  - a. Reports of Officers
    - i. Chair **No Reports**
    - ii. Other officers **No Reports**
  - b. Assigning standing committees
    - i. Finance Committee **No Reports**
    - ii. Programming Committee **No Reports**
    - iii. Building Committee **No Reports**Director and Board discussed the need for standing committees and the need for them moving forward. **No Reports**
8. Strategic Plan Update **No Report**
9. Director Report - Sherry Scheline Read Directors Report
10. New Business
  - a. Annual review of Policies / Procedures and Employee Manual Discussion Tabled Rosemary made the motion to table motioned to approve / 2nd Patty / motion carried
  - b. Review October Funds / Review November Funds Rosemary motioned to table / 2nd Patty / motion carried
  - c. Board Emails - Just one email for all Trustees Rosemary motioned to approve / 2nd Taci / motion carried
  - d. Rich Butterfield's Term Expires - Check with city clerk to double check term limits Rosemary motioned to approve / 2nd Patty / motion carried
  - e. Internet Discussion (Set for action in January) Q & A and Information exchange. File containing information to review in the drive.
  - f. SORA (Public Library Connect Contract) Rosemary motioned to approve / 2nd Taci / motion carried
  - g. Executive Session to discuss contract employees. Motioned to go into meeting to include staff and director by Rosemary and seconded by Taci.  
Roll Call:  
Rich YES

Patty YES

Taci YES

Rosemary YES

In at 6:49pm out at 6:57pm

11. Review over information to be relayed to city council.

Staff Notes [https://docs.google.com/document/d/1HqmOJwxDy\\_yhbU1III6Tix5feTJmnbglN32crYTDBvg/edit?usp=sharing](https://docs.google.com/document/d/1HqmOJwxDy_yhbU1III6Tix5feTJmnbglN32crYTDBvg/edit?usp=sharing)

Trustees to authorize the Director to move forward with MOU discussions with the City Attorney.

13. Questions / Comments from the public

Having no further business to present or discuss, the meeting was adjourned at 6:58 P.M.