

## Official Minutes

SPECIAL Meeting held February 7, 2023, 4:00 PM

Board of Trustees – Cascade Public Library

**Last Board Meeting:** January 31, 2023

**Call to Order:** 4:03 p.m.

### Roll Call

- In Person: Chairman Butterfield, Trustee Taci Davis, Trustee Rosemary Reinhardt, Director Maria Guest. Rachael Huckaby joined later.
- Present via ZOOM: none.
- Also present: Marilyn Griggs.
- Established that a Trustee quorum was present.

### Approve Agenda:

- Motion to approve the agenda as drafted was made by Trustee Reinhardt, 2<sup>nd</sup> by Trustee Davis. Motion carried.

### Questions/Comments from the Public:

- There were no questions/comments from the public.

### Review Trustee applications and recommend

- There was one application submitted to fill the current vacancy on the Board of Trustees. Motion to approve the applicant, and submit to Cascade City Council for confirmation was made by Chairman Butterfield, 2<sup>nd</sup> by Trustee Reinhardt. Motion carried. The candidate will fill an open position, with a term expiring 12/31/25.

### Executive Session:

- The purpose of this Executive Session was to perform the Director's performance evaluation. Pursuant to Idaho Code Sections 74-206(1)(b), Executive Session is allowed to consider the evaluation, dismissal, or disciplining of employee or staff. Motion to enter Executive Session was made by Trustee Reinhardt, 2<sup>nd</sup> by Chairman Butterfield. Those in favor were: Chairman Butterfield, Yes; Trustee Reinhardt, Yes; Trustee Davis, Yes. None were opposed. The Motion carried. Rachel Huckaby was invited to join, but had no vote.
- Executive Session ended at 5:22 p.m.
- No action was taken after coming out of Executive Session.

### Executive Session:

- The purpose of this 2<sup>nd</sup> Executive Session was to deliver the Director's performance evaluation. Pursuant to Idaho Code Sections 74-206(1)(b), Executive Session is allowed to consider the evaluation, dismissal, or disciplining of employee or staff. Motion to enter Executive Session at 5:23 p.m. was made by Trustee Reinhardt, 2<sup>nd</sup> by Trustee Davis. Those in favor were: Chairman Butterfield, Yes; Trustee Reinhardt, Yes; Trustee Davis, Yes. None were opposed. The Motion carried. Director Maria Guest was invited to join.
- Executive Session ended at 6:15 p.m.
- No action was taken after coming out of Executive Session.

**Adjournment:**

Motion to adjourn meeting was made by Trustee Butterfield, 2<sup>nd</sup> by Trustee Davis. Motion carried. Meeting was adjourned at 6:16 p.m.