

Official Minutes

Rescheduled Meeting held January 31, 2023, 4:00 PM
Meeting was rescheduled from Regular date of January 24, 2023
Board of Trustees – Cascade Public Library

Last Board Meeting: November 15, 2022

Call to Order: 4:05 pm

Roll Call

- In Person: Chairman Butterfield, Trustee Taci Davis, Trustee Rosemary Reinhardt, Director Maria Guest, Brandy Michalec.
- Present via ZOOM: Mayor Nissula. Darryl Shepard and Heather Soelberg joined later.
- Also present: Marilyn Griggs.
- Established that a Trustee quorum was present.

Introduce visitors

- Director Guest introduced Brandy Michalec to the Board. She is active in the community, and is interested in the Library.

Approve Agenda:

- Motion to approve the agenda as drafted was made by Trustee Reinhardt, 2nd by Chairman Butterfield. Motion carried.

Questions/Comments from the Public:

- There were no questions/comments from the public.

Report from Friends of the Library (FOL): Judy Smith

- There was no report from Friends of the Library.

Consent Agenda:

Minutes

- Minutes from the prior meeting November 15, 2022 were reviewed.

Financials

- November 2022 and December 2022 Financial Statements were reviewed.

Director's Report

- Director's report was reviewed.

Motion to accept the Minutes, Financials, and Director's Report was made by Chairman Butterfield, 2nd by Trustee Reinhardt. Motion carried.

Unfinished Business:

Board of Trustee's seats:

- No action was taken. There are currently two vacant positions on the Library Board. Interested candidates are completing the application, but none have been received yet.

Library Director's performance review:

- No action was taken. The Board will schedule a Special Meeting on February 7, 2023, pursuant to Idaho Code sections 74-206 (1)(a) and 74-206 (1)(b) which allow for discussion of personnel matters in closed executive session.

Opening Budget FY2023:

- No action was taken. Preliminary numbers for estimated property tax revenue were revised downward after final numbers were received.

Library Policies and Procedures:

- No action was taken. This agenda item will move to Unfinished Business for the next meeting.

New Business:

Business credit card application:

- Motion to authorize Director Guest to request a “Visa CommUNITY Card with No Rewards” through Umpqua Bank was made by Trustee Davis, 2nd by Chairman Butterfield. Motion carried.

ICFL construction grant application:

- Motion to approve Director Guest to submit a “Letter of Intent” to apply for the grant was made by Trustee Reinhardt, 2nd by Chairman Butterfield. Motion carried.

Adjournment:

Motion to adjourn meeting was made by Trustee Reinhardt, 2nd by Chairman Butterfield. Motion carried. Meeting was adjourned at 5:46 pm.