

Official Minutes

Meeting June 1, 2023, 6:00 PM

Library Expansion Committee – Cascade Public Library

Call to Order: 6:08 PM

Attendees

- From Library: Director Maria Guest, Library Trustee Taci Davis, accounting clerk Marilyn Griggs.
- From Friends of Cascade Library (FOCL): Judy Smith.
- From Cascade School: Kristal Kangas-Hanes, Melanie Stocks, Kristin DeRoos.
- From Cascade Cultural Arts Center: Shauna Arnold.

Grant info, design, and budget overview:

- Director Guest summarized the grant, and how it would benefit Cascade Public Library (CPL). It is an award by Idaho Commission for Libraries in increments up to \$500,000 to cover construction costs for libraries to expand. Twenty five other libraries in Idaho are being considered for this grant.
- Director Guest's design would help add 1,000 square feet of indoor space, and 1,500 square feet of outdoor space. The project would triple the occupancy capacity of CPL, and would enable CPL to have separate spaces for adults and children, as well as add a media room for programs, two new bathrooms, a kitchen, and storage room.
- The current proposed budget is \$492,040. This covers Engineering drawings, furniture, fixtures, appliances, construction, and paint for the indoor and outdoor space.
- Director Guest is soliciting in-kind donations for architectural drawings, and various equipment that would further enhance the completed project. Contact has been made with University of Idaho, Cascade Cultural Arts Center, Idaho Dept. of Labor, Cascade After School program, Cascade Chamber of Commerce, and FOCL, as well as others.

Discuss and Recommend:

Doors

- The Committee recommends installing double doors on the front entrance centered between the two existing pop outs. The doors should be as wide as possible to allow for ease of moving large items in and out of the library. The Committee also recommend that double doors be installed between the indoor and outdoor space.

Windows

- The Committee recommends installing windows as rendered on the architectural drawings. This involves repositioning existing windows so that all windows will align in the same orientation around the building.

Siding

- The Committee recommends installing siding on all sides of the building. The color will be determined at a later date

Outdoor Space

- The Committee recommends installing fencing around the entire perimeter of the outdoor space. The back wall should be six feet high of concrete blocks to allow for privacy from neighboring businesses and alley traffic. The side should be 1/3 concrete blocks and 2/3 metal rod fencing to provide security, but also allow for visibility. The front wall should be metal rod fencing that has a secure gate for safety and controlled access.

Bike Rack Placement

- The Committee recommends that the placement of a bike rack be determined based on best use of space after fencing and parking have been determined.

Questions or comments from the public

- There were no questions/comments from the public.

Collect signatures for support:

- Director Guest encouraged all committee members to engage the community to obtain signatures for support. The signatures are being collected in the Library.

Adjournment:

Director Guest adjourned the meeting at 8:00 P.M.