

Official Minutes
Regular Meeting September 27, 2023, 4:00 PM
Board of Trustees – Cascade Public Library

Last Board Meeting: September 20, 2023 SPECIAL meeting

Call to Order: 4:06 PM

Roll Call

- In Person: Trustee Taci Davis, Trustee Molly Wegener, Trustee Ardyce Buckmaster, Chairman Richard Butterfield, Director Maria Guest, Friends of Cascade Library representatives Judy Smith and Mary Zach
- Present via ZOOM: Kim Dalrymple (Dalrymple Construction Services, LLC)
- Established that a Trustee quorum was present.

Approve Agenda:

- Motion to approve the agenda was made by Trustee Wegener, 2nd by Trustee Davis. Motion carried.

Questions/Comments from the Public:

- There were no questions/comments from the public.

Report from Friends of the Cascade Library (FOCL): Judy Smith

- There was no formal report. Public has been generous with donations. The FOCL had questions about the library's wish list and donation.

Consent Agenda:

Minutes

- Minutes from the prior Regular Meeting August 23, 2023, and from the Special Meeting September 20, 2023 were reviewed.

Director's Report

- Director's report dated September 27, 2023 was reviewed.

Motion to accept the Minutes and Director's Report was made by Trustee Buckmaster, 2nd by Trustee Wegener. Motion carried.

Unfinished Business:

Review and Recommend RFP Bid – Action Item

- Trustees would like to see line item adjustments and bid for roof addition by the next board meeting on 10/25. No action taken.

Financials – Action Item

- July and August financials were reviewed. Motion to accept the Financials was made by Chairman Butterfield, 2nd by Trustee Wegener.

New Business:

Review and Approve Policy Updates on Pages 17-19 – Action Item

- Wait to make decision on Article III. Officers (D). (Page 17) until we receive a ledger from the City Treasurer.
- Article IV. Meetings (A.) change “the third Tuesday of each month” to “monthly”.
- Article IV. Meetings (C.) change “Financial statement, bills/ledger, payroll” to “Financials.”
- Article V. Library Director/Manager and Staff (pg. 19) Change “With the recommendation of the library director/manager, the Board shall hire other employees as may be necessary” to “The library director/manager will hire library employees, subject to the approved budget as necessary.” Motion to accept the above changes was made by Chairman Butterfield, 2nd by Trustee Buckmaster. Motion carried.

Adjournment:

Chairman Butterfield adjourned the meeting at 6:06 P.M.